Government of Jammu and Kashmir General Administration Department

Civil Secretariat, Jammu.

Notification, Jammu, <u>W</u> March, 2020

S.O: % .-In exercise of powers conferred by proviso to Article 309 of the Constitution of India, the Lieutenant Governor is pleased to direct that the cadre of the Jammu and Kashmir Secretariat (Subordinate) Service for the Union Territory of Ladakh, shall comprise the posts as indicated in Schedule-I to this notification, subject to any modifications as may be necessary.

This shall come into force with immediate effect.

By Order of the Lieutenant Governor.

Secretary to Government, General Administration Department

Dated: //.03.2020

No. GAD(Ser)Genl/129/2019-I

Copy to the:

- 1. Advocate General, J&K.
- 2. Principal Accountant General, J&K
- 3. All Financial Commissioners.
- 4. Director General of Police, J&K.
- 5. All Principal Secretaries to the Government.
- 6. Principal Secretary to the Hon'ble Lieutenant Governor, J&K
- 7. Principal Resident Commissioner, J&K Government, New Delhi.
- 8. Chief Electoral Officer, J&K.
- 9. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
- 10. All Commissioner/Secretaries / Secretaries to the Government.
- 11. Divisional Commissioner, Jammu / Kashmir.
- 12. Commissioner/Secretary to the Government, General Administration Department, Union Territory of Ladakh.
- 13. Chairperson, J&K Special Tribunal.
- 14. Director General, IMPARD, J&K.
- 15. All Heads of Departments / Managing Directors.
- 16. All Deputy Commissioners.
- 17. Secretary, J&K Public Service Commission.
- 18. Director, Archives, Archaeology and Museums.
- 19. Director, Information, J&K.
- 20. Director, Estates, J&K.
- 21. Secretary, J&K Legislative Assembly.
- 22. Secretary, J&K Services Selection Board.
- 23. General Manger, Government Press, Srinagar/ Jammu.
- 24. Private Secretaries to Advisor (S) / (F) / (B) to the Lieutenant Governor.
- 25. Private Secretary to the Chief Secretary.
- 26. Private Secretary to Secretary to the Government, General Administration Department.
- 27. I/c Website, GAD.
- 28. Stock/ S.O file.

Schedule-I to S.O- of 2020 dated .03.2020

S. No.	Name of the post	Number of posts	Pay Band / Scale of the post with Grade Pay	Cadre (UT/Divisional/ District)
1.	Section Officer	2	Level – 7 (44900-142400)	UT
2.	Head Assistant	4	Level – 6 B (35600-112800)	UT
3.	Senior Assistant	8	Level – 5 (29200-92300)	UT
4.	Junior Assistant	16	Level – 4 (25500-81100)	UT
5.	Senior Stenographer	2	Level – 7 (44900-142400)	UT
6.	Junior Stenographer	4	Level – 6 B (35600-112800)	UT

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