

**Government of Jammu and Kashmir**  
**Home Department**  
Civil Secretariat, Jammu/Kashmir

**Notification**  
**Srinagar, the 30<sup>th</sup> June, 2024**

**S.O 348 .-** In exercise of the powers conferred under Clause (ii) of sub-section (1) of section 173 of the Bharatiya Nagarik Suraksha Sanhita, 2023, the Government of Jammu & Kashmir hereby orders that the Officer in-charge of the Police Station shall maintain the information in the following manner:-

Field	Description
Date & Mode of Electronic Communication	[Date when the communication was received and mode of such communication (e-mails/messaging/socialmedia/others including screenshots/printouts)]
Name of the Person Giving the Communication	[Full name of the person/Age/Gender]
Signature of the Person	[Signature within three days of the communication]
Substance of the Communication	[Brief description of the communication's content]
Officer's Name	[Name of the officer who took the record]
Date of Entry	[Date when the entry was made in the book]

This notification shall come into force w.e.f 01.07.2024.

**By order of the Government of Jammu and Kashmir.**

**Sd/-**

**(Chandraker Bharti)IAS**

Principal Secretary to Government

No: HOME-OWP/22/2024-10 (CC:7383321)

Dated: 30.06.2024

**Copy to the:**

1. Learned Advocate General, J&K.
2. All Financial Commissioners (Additional Chief Secretaries)
3. Director General of Police, J&K.

*MB*  
30/06/2024

4. Commissioner/Secretary to Government, General Administration Department.
5. Principal Secretary to the Hon'ble Lieutenant Governor, J&K.
6. Secretary to Government, Department of Law, Justice and Parliamentary Affairs.
7. Director, Archives, Archeology and Museums, J&K.
8. Director, Information & Public Relations, J&K.
9. General Manager, Government Press, Jammu/Srinagar, for publication in the extra-ordinary issue of the Government Gazette.
10. Private Secretary to Chief Secretary.
11. Private Secretary to Principal Secretary to Government, Home Department.
12. I/C Website, Home Department.

**Copy also to the:**

Joint Secretary (JKL), Ministry of Home Affairs, Government of India.

  
30/06/2024.  
**(Monish Kumar) JKAS**

Under Secretary to the Government